



Transfer of knowledge between sectors of
higher education, research and industry
IPA Europe/Aid/136938/ID/ACT/ME



Market oriented research on SME perspective about cloud computing solutions in ME

Minutes of the Kick off Meeting

Podgorica, Montenegro

Hosting institution: ITAS

Date: 16th September 2016

Participants:

ITAS

Vladan Tabaš

Dragoslav Kenjić

Igor Kapetanović

UDG

Prof. Ramo Šendelj, PhD

Assist. Prof. Ivana Ognjanović, PhD

IMTM

Igor Ognjanović

The meeting was attended by 6 participants from 3 institutions.

Minutes:

The Kick-off meeting was organised at premises of project coordinator, ITAS Ltd. Mr Kapetanović, Project Leader welcomed all participants expressing happiness to lead the project under IPA call “Transfer of knowledge between sectors of higher education, research and industry IPA Europe/Aid/136938/ID/ACT/ME”. He also expressed his

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readiness for close cooperation with partner institutions focused on achievement of project goals and strengthening existing collaboration among consortia.

Representatives of all three institutions actively participated in discussion focused on defining effective and efficient solutions for key project issues, as follows:

- Project logo is designed and accepted
- MS Word Templates for all internal and external documents are designed and accepted

ACTION 1: Distribute logo and templates among participants with clear instructions for its use.

- Distribution of tasks among partners are agreed and Project application form is updated accordingly
- All partner institutions proposed changes in staff members which are accepted and Budget table is updated accordingly

ACTION 2: Prepare clarification for applied changes needed to be presented to CFCU monitoring visit announced for 20th September 2016.

- Partner institutions agreed about applying centralized financial management led by Project Coordinator.

ACTION 3: Prepare inter-institutional agreement between Project coordinator and Project partner.

ACTION 4: Sign inter-institutional agreement by both sides, Project coordinator and Project partner(s) as soon as possible.

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Photos:



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List of participants



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Minutes of the Kick off Meeting- LIST OF PARTICIPANTS

16th September 2016

Hosting institution: ITAS, Podgorica, Montenegro

INSTITUTION	NAME	SIGNATURE
UDG	Ivana Ognjanović	<i>Ivana Ognjanović</i>
UDG	Rama Šendej	<i>Rama Šendej</i>
INTM	Igor Ognjanović	<i>Igor Ognjanović</i>
ITAS	Petar Vapenarović	<i>Petar Vapenarović</i>
ITAS	Goran Čabrilo	<i>Goran Čabrilo</i>
ITAS	Vladan Tabaković	<i>Vladan Tabaković</i>

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